

ELSING PARISH COUNCIL

Draft minutes of a Parish Council Meeting held at the Village Hall on Monday 16th July at 7.30pm

Present: Mr S. Chaplin, Mr O. Laws, Mr M. Clarke, Mr C. Horncastle, Mr T. Skipper and in the Chair Mr A Warman.

Clerk: Mr P. Dilloway, Mr R. Richmond (District Councillor).

(726) Apologies. Mrs T. Andrews.

(727) Minutes of the last meeting 21st May 2012 were agreed as a true record and duly signed by the Chairman.

(728) Matters arising from the minutes.

- (i) None

(729) Correspondence.

- (i) All correspondence circulated between meetings. Nothing for discussion.

(730) Parish Orchard/Allotments

- (i) Water Bowser. A contribution of £50 to cover the costs was requested to be considered at this meeting. The bowser is proving to be a success in terms of transportation and refilling though due to the wettest three months on record, little used at present. It was proposed to contribute £50 as requested (OL) seconded MC, carried.

(731) Request for dog bins. After discussion it was proposed that one bin be sited on the Highways verge near the village hall. The Clerk will gain NCC consent and once gained, purchase a bin. WH will organise installation.

(732) Village Hall Signs. The hall committee have requested the provision of fingerboard signs at the bus shelter crossroads, The Mermaid and near The Old Shop. The Clerk entered into discussion with NCC but has had no response to date. The matter will be progressed.

(733) Use of Village Hall website. WH had discussed the use of the website for PC matters with Pip Wallwork and had established that she was happy to upload PC minutes agendas etc and was the sole webmaster. Members discussed the matter and were happy to use the site in future. The clerk will liaise to establish the format required for future regular uploading of information. Draft minutes will be uploaded as soon as they are available and will be replaced by the confirmed version once they have been agreed.

(734) NCC Footpath Maintenance.

- (i) AW had recently walked the footpaths and said that were in good order. Some footpath signs are missing. AW had made a list of those needing replacement. The Clerk will report these to NCC. (List appended). although the surfaces of the footpaths were OK, due to inclement weather the footpaths were becoming unusable because of excessive vegetation growth, the Clerk will contact the County Council for them to contact landowners whose responsibility it is to cut back .

(735) Provision of benefits advice drop-in sessions in the village. OL confirmed that Disability Rights Norfolk had been booked to give a talk and advice on disability benefits at the village hall on 12th September at 6.30pm. The event has been advertised in Hill & Vale and will be on the Village Hall Website. The Council has agreed that if any charges are incurred it will cover the costs (prop WH, sec AW, carried)

(736) Jubilee Event. The Council had not received further representation for funding since the event took place and was uncertain as to whether there had been any shortfall or whether a profit had been made. After lengthy discussion it was proposed TS, seconded MC and resolved that the Clerk should write to the organisers and establish the final financial position and whether the Council funding offered is required

by the organisers.

(737) Elsing Village Fete. A request for a donation of £100 has been requested towards costs of organising the fete. There is provision in the precept to cover such funding. Payment was agreed at the last meeting and a cheque will be issued tonight.

(738) Financial Regulations/Integrity of Parish Funds. Deferred to next meeting.

(739) Code of Conduct. This item was added as a matter of urgency as the current code has become defunct due to the dissolution of The Standards Board for England and the adoption of a new code is a legal requirement. It has been recommended that the NALC code be adopted for a short period of time until the final version of the document is issued. SC proposed that the draft NALC code be adopted and revised once finalised. WH proposed that he write Elsing PC's own code. That proposal was not seconded and AW seconded SC's proposal which was carried.

(740) Financial Matters.

- (i) Financial Report
- (ii) Community Car Scheme Mar-May 2012 (£94.26) Chq 100514 (retrospective).
- (iii) Community Car Scheme May-Jul 2012 no invoice available.
- (iv) Payment of Clerk's salary to 31/05/12 (£129.23) & expenses to date (£23.70). P. Dilloway - Cheque No. 100515 £152.93
- (v) Allotment water bowser. W. Horncastle chq no. 100516 £50.00.
- (vi) Elsing Village Fete – Elsing Village Hall Chq 100517 £100.00.
All payments to be approved prop SC, sec MC, carried.

(741) Planning Matters.

- (i) 3PL/2012/0672/LB – Elsing Mill-listed building alterations. Members viewed the plans and found no objections to the scheme as submitted.

(742) Parish Matters

- (i) MC said that NCC contractors had made a short incursion into Green Lane and cut several branches from overhanging trees but the majority of the lane remains uncut and impassable. The Clerk will report this.
- (ii) SC said that that EA were working on the River Wensum between Swanton Morley and Elsing on John Carrick's land. There appear to be no plans to work on the Elsing stretches. The volume of rain has made river flow well
- (iii) AW said the signpost by the village sign was in need of repair as a lot of the letters are missing. The Clerk will report this.
- (iv) Robert Richmond gave a resume of Breckland Council matters including a reminder of the Festival on the Farm at Gressenhall Museum on 29th July 10am to 5pm and that the Community Action Group meets on 25th July 7pm at Breckland Council to discuss crime matters.

(743) Meeting open to the public. None present.

(744) Date and Time next Meeting: 17th September 2012 at 7.30 pm

There being no further business the meeting closed at 8.45 pm

ELSING PARISH COUNCIL
Parish Council Meeting To be held at Elsing Village Hall
on Monday 17th September 2012 at 7.30 pm
AGENDA

- (745) Apologies
- (746) Minutes of Meeting 16th July 2012
- (747) Matters Arising from the minutes
- (748) Correspondence
- (749) Parish Orchard/Allotments
- (750) Request for dog bins.
- (751) Village Hall signs
- (752) Use of Village Hall website
- (753) NCC Footpath Maintenance.
- (754) Provision of benefits advice drop-in sessions in the village
- (755) Jubilee Event
- (756) Financial Regulation/Integrity of Parish Funds
- (757) Financial Matters
- (i) Financial Report
 - (ii) Community Car Scheme May-Sept 2012 (£TBA).
 - (iii) Payment of Clerk's salary to 31/07/12 (£129.23) & expenses to date (£TBA).
- (758) Planning Matters
- (759) Parish Matters.
- (760) Meeting open to the public
- (761) Date and Time of Next Meeting: Monday 19th November 2012 at 7.30 pm